

**Wisconsin Tribal Nations Economic Development Resources Toolbox Tour -** Roadmap

**Intent**

1. Wisconsin Tribes have increased awareness of and access to resource providers and opportunities.
2. Resource providers have increased awareness of Tribal Nations and priority development opportunities/needs.
3. Projects are aligned and engaged with resources.

**Teams**

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| **Planning team*** Tom Baron, Economic Development Administration
* Gary Mejchar, American Indian Chamber of Commerce of Wisconsin, Inc.
* Diane House, Great Lakes Inter-Tribal Council
* Aina Vilumsons, Wisconsin Procurement Institute
* Mary Owen-Thomas, EDA
 | **Tribal team (recommendations)*** Main point of contact
* Planning
* Grant Writers
* Tribal Historic Preservation Office (THPO)
* Roads/Infrastructure
* Environmental/Forest Management
* Housing
* College Resources
* Economic Development
* Elected Officials on Economic Development committees
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| **Resource providers*** Federal agencies
* State agencies
* Regional agencies
* Non-profit organizations
 | **Tribal stakeholders (recommendations)*** Elected officials
* Economic development professionals
* Business owners/operators
* Tribal Enterprise/Business Development Corporation Representatives
* Other interested parties
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**Roadmap**

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| **Item and timeframe** | **Notes** | **People** |
| 1. Initial discussion3 months before event | 1. Discuss past events.
2. Talk about Tribal team role and make up.
3. High-level overview of roadmap and agenda templates.
4. Discuss event time, location, and type (online, in-person, hybrid).
5. Discuss Tribal stakeholders as attendees and other invited community attendees
 | -Tribal representatives-Planning team |
| 2. Presentation development2 months before event | 1. Meet with tribal core team to discuss presentation and its use at the event.

Uses for presentation* Provide overview of Tribe including strengths and challenges.
* Development of breakout rooms based on presentation.

-Option #1. Breakout rooms based on upcoming tribal projects in need of resources – hosted by tribal project lead staff.-Option #2. Breakout rooms based on themes (entrepreneurship, capacity building, tourism, etc.).  | -Tribal team -EDA public affairs staff |
| 3.Outreach to resource providers and technology host2 months before event | 1. Save the date emails.
2. Coordination with technology host.
 | -Planning team |
| 4. Agenda development1 month before event | 1. Agenda is developed by Planning team and
2. The agenda is reviewed and approved by the Tribal team.
 | -Planning team-Tribal team |
| 5. RehearsalWeek of event | 1. Rehearsal using technology platform – virtual
2. Rehearsal integrating tech platform and onsite event management – hybrid
3. Rehearsal for live onsite event
 | -Planning team-Tribal team-Resource providers  |
| 6. EventSelected date | Refer to event agenda | -Planning team-Tribal team-Tribal stakeholders-Resource providers |
| 7. DebriefOne week after event | Call to discuss 1. Connections with Resource Providers
2. What went well
3. What to change for future events
 | -Planning team-Tribal team |
| 8. Follow upOne month after event | 1. Connect tribe and select resource providers for specific projects and alignments.
2. Prepare and distribute local Tribal Development Resource Directory (may go out in advance of event)
 | -Planning team-Tribal team-Resource providers |