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**Wisconsin Tribal Nations Economic Development Resources Toolbox Tour -** Roadmap

**Intent**

1. Wisconsin Tribes have increased awareness of and access to resource providers and opportunities.
2. Resource providers have increased awareness of Tribal Nations and priority development opportunities/needs.
3. Projects are aligned and engaged with resources.

**Teams**

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| **Planning team**   * Tom Baron, Economic Development Administration * Gary Mejchar, American Indian Chamber of Commerce of Wisconsin, Inc. * Diane House, Great Lakes Inter-Tribal Council * Aina Vilumsons, Wisconsin Procurement Institute * Mary Owen-Thomas, EDA | **Tribal team (recommendations)**   * Main point of contact * Planning * Grant Writers * Tribal Historic Preservation Office (THPO) * Roads/Infrastructure * Environmental/Forest Management * Housing * College Resources * Economic Development * Elected Officials on Economic Development committees |
| **Resource providers**   * Federal agencies * State agencies * Regional agencies * Non-profit organizations | **Tribal stakeholders (recommendations)**   * Elected officials * Economic development professionals * Business owners/operators * Tribal Enterprise/Business Development Corporation Representatives * Other interested parties |

**Roadmap**

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| **Item and timeframe** | **Notes** | **People** |
| 1. Initial discussion  3 months before event | 1. Discuss past events. 2. Talk about Tribal team role and make up. 3. High-level overview of roadmap and agenda templates. 4. Discuss event time, location, and type (online, in-person, hybrid). 5. Discuss Tribal stakeholders as attendees and other invited community attendees | -Tribal representatives  -Planning team |
| 2. Presentation development  2 months before event | 1. Meet with tribal core team to discuss presentation and its use at the event.   Uses for presentation   * Provide overview of Tribe including strengths and challenges. * Development of breakout rooms based on presentation.   -Option #1. Breakout rooms based on upcoming tribal projects in need of resources – hosted by tribal project lead staff.  -Option #2. Breakout rooms based on themes (entrepreneurship, capacity building, tourism, etc.). | -Tribal team  -EDA public affairs staff |
| 3.Outreach to resource providers and technology host  2 months before event | 1. Save the date emails. 2. Coordination with technology host. | -Planning team |
| 4. Agenda development  1 month before event | 1. Agenda is developed by Planning team and 2. The agenda is reviewed and approved by the Tribal team. | -Planning team  -Tribal team |
| 5. Rehearsal  Week of event | 1. Rehearsal using technology platform – virtual 2. Rehearsal integrating tech platform and onsite event management – hybrid 3. Rehearsal for live onsite event | -Planning team  -Tribal team  -Resource providers |
| 6. Event  Selected date | Refer to event agenda | -Planning team  -Tribal team  -Tribal stakeholders  -Resource providers |
| 7. Debrief  One week after event | Call to discuss   1. Connections with Resource Providers 2. What went well 3. What to change for future events | -Planning team  -Tribal team |
| 8. Follow up  One month after event | 1. Connect tribe and select resource providers for specific projects and alignments. 2. Prepare and distribute local Tribal Development Resource Directory (may go out in advance of event) | -Planning team  -Tribal team  -Resource providers |